

Career Opportunity

Policy Analyst, Canada West Foundation (1-year contract)

Bring your skills and energy to a respected, independent think tank that is a leading voice on issues of critical importance across Western Canada.

We are looking for an **experienced Public Policy Analyst, preferably with knowledge of and experience in the non-profit sector**. This position will support the Human Capital Centre and focus on research into the capacity of and issues facing this critically important sector. The successful candidate will join our high-impact, evidence-based policy research team for a one-year contract.

Qualified candidates will have:

- Strong research and critical thinking skills that include the ability to:
 - find, organize, assess and integrate information
 - critically analyze qualitative and quantitative data
 - develop and assess policy alternatives
- Strong attention to detail and organizational skills
- Experience engaging with subject matter experts, policymakers and/or stakeholders in the social services sector
- Experience juggling multiple tasks in a fast-paced environment
- A minimum of two years relevant paid work experience
- A Bachelor or Master's degree in a relevant field

Salary and duties will be commensurate with skills and experience.

Please submit a cover letter, resume and a 500-word writing sample (e.g., an excerpt from a paper, policy brief, article, or blog) **via email** to collins@cwf.ca with **"Research Position"** in the subject line. Only candidates to be interviewed will be contacted. This opportunity will remain open until the position is filled.

Go to www.cwf.ca for more information about the Canada West Foundation.

Posted April 12, 2021